

Professional Skills I (JOUR 851) for Journalism Graduate Students

A Professional Skills course offers the opportunity for a student or group of students to develop an individualized project to enhance professional communications skills. The student or group works in conjunction with a graduate faculty advisor to develop a suitable project, presenting a proposal for approval to the School's Graduate Director. The proposal must specify the nature of the project, the products to be delivered, a timeline for completion, and expected impact. You must complete I and II with your faculty director, who signs it and forwards it to the Graduate Director. It must be received by the Advising Office before the 16th day of the semester.
*(*exceptions require approval by the associate dean)*

I: Project

Attach a one-page description of this project. What do you propose to learn? How will you conduct it? Will HSC-L approval be required? How much time will this project require to complete, and how does that support the number of credit hours requested? How will you and your faculty director evaluate your work and grade the results?

- A. Your Name:
- B. Project Title:
- C. Semester:
- D. Faculty Director:
- E. Credits:

II: Timetable

Establish key dates and what is due. For example: first draft, second draft, final report. During a semester, the final report must be submitted by the first day of finals week. In a summer session, the report must be submitted within 48 hours of the close of the session.

- A. Date #1:
- B. Date #2:
- C. Date #3:

III: Approval Signatures required below.

Submit this to your Faculty Director, who will forward it when approved and signed.

- A. Faculty Director:
- B. Student:

IV. Enrollment Will come from Journalism Graduate Advising and Student Records Office

- A. Date application received:
- B. Date permission code sent: